LEARN HOW TO CUSTOMIZE YOUR FUNDRAISING PAGE AND SHARE WITH FRIENDS AND FAMILY!
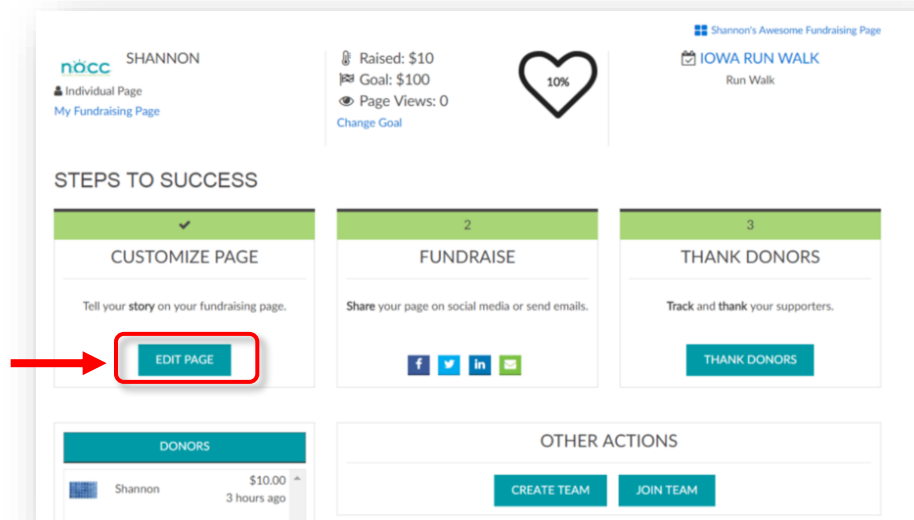
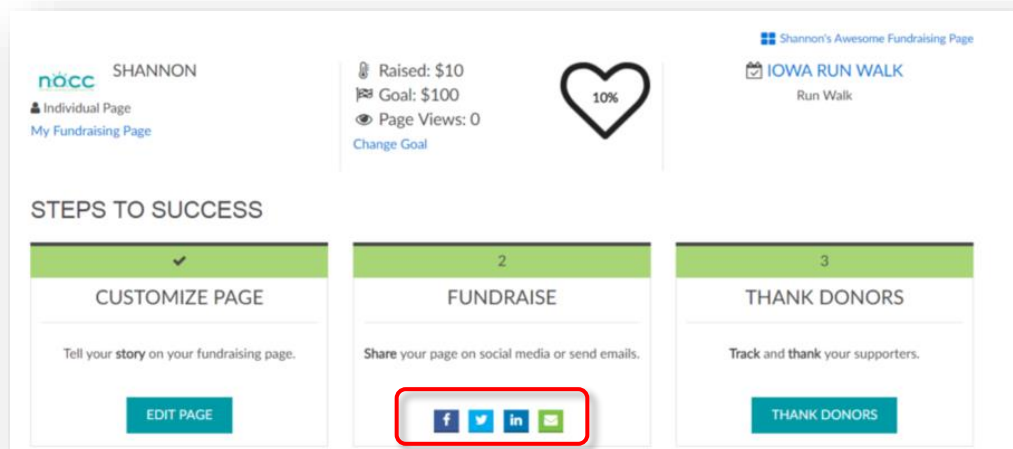# HOW TO MODIFY YOUR FUNDRAISING PAGE

1. Login to your fundraising dashboard and under CUSTOMIZE PAGE, select the EDIT PAGE button
2. Here, you will be able to customize your fundraising page content, change your fundraising goal, upload images, and add donation alerts
3. Select the UPDATE & UPLOAD MEDIA button to save changes

HOW TO SHARE YOUR FUNDRAISING PAGE VIA SOCIAL MEDIA

1. Login to your fundraising dashboard and under FUNDRAISE, select one of the social media icons to share

1. Login to your fundraising dashboard and under FUNDRAISE, select the green email icon.
2. Choose your FUNDRAISING PAGE from the dropdown menu. For team captains, you can send a fundraising email from your personal or team page
3. Enter an email address inside the RECIPIENTS field
4. Choose an EMAIL TEMPLATE from the dropdown – a preloaded email with text will appear
5. Modify the text if you would like to make any changes
6. Any information with the symbols (^^) is a dynamic code that will insert your team information in the email. ***Please do not remove any information within the ^^ symbols.***

« Dashboard ‹ Create

Create Email

Fundraising Page

Recipients   Enter Email or Name of person   ADDRESS BOOK

Email Template   Fundraising Email

Note: Within the template preview below any dynamic auto-tags(i.e. ^^ First Name ^^ , ^^ Org_Fundraising_Page_Link ^^ , etc.) that appear will be automatically replaced with content.

Subject   Break the Silence on Ovarian Cancer

Body

Edit ▾   Insert ▾   View ▾   Format ▾   Table ▾   Tools ▾

B *I*   Font Family ▾   Font Sizes ▾   U   A ▾   A ▾   ≡ ≡ ≡ ≡   ≣ ≣   ▦ ◉

Dear _____,

On {INSERT DATE} I am running/walking with my team, ^^Team Name^^ in the National Ovarian Cancer Coalition - Run/Walk to Break the Silence on Ovarian Cancer®. Proceeds from the Run/Walk are used to raise awareness & promote education about ovarian cancer. The National Ovarian Cancer Coalition is committed to improving the survival rate and quality of life for women with ovarian cancer.

Cancer is second only to heart disease as the leading cause of death in the United States. Over 22,000 new cases of ovarian cancer are diagnosed every year. This year alone, the American Cancer Society predicts there will be 14,180 deaths due to ovarian cancer. Clearly, more research is needed to increase early detection and improve survival rates.

I have committed to raise $^^INV GOAL^^^^TEAM GOAL^^ and I cannot do it without the help of people like you. Please consider supporting my efforts on behalf of the National Ovarian Cancer Coalition. To donate online, please visit my fundraising page ^^FUNDRAISING URL^^.

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CANCEL   SEND

1. Login to your fundraising dashboard and review the DONORS list. If you have more than 5 donors, select SHOW ALL.
2. You can also review a list of donors by selecting the THANK DONORS button

HOW TO THANK DONORS

1. Login to your fundraising dashboard select the THANK DONORS button
2. Choose a donor from your list of YOUR DONATIONS and select the THANK DONOR button
3. On the next page, add your content and SEND
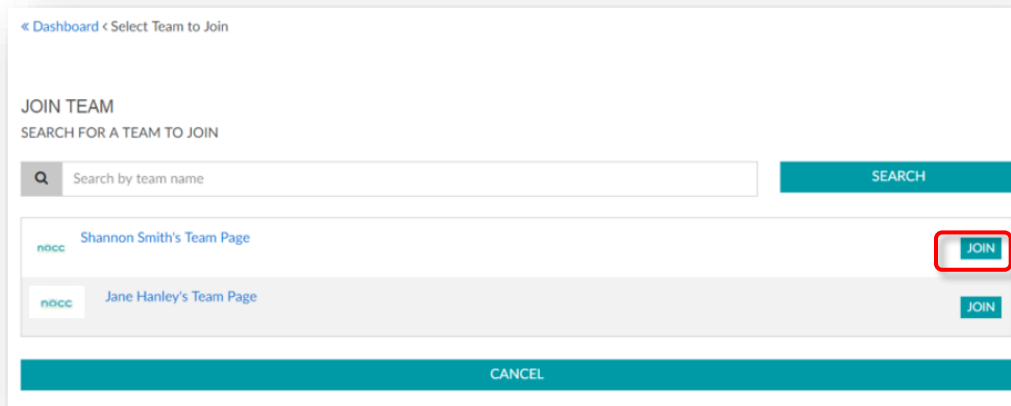4. Once thanked, donors names will have a check box appear next to their donation

HOW TO JOIN A TEAM

1. Login to your fundraising dashboard select the JOIN TEAM button
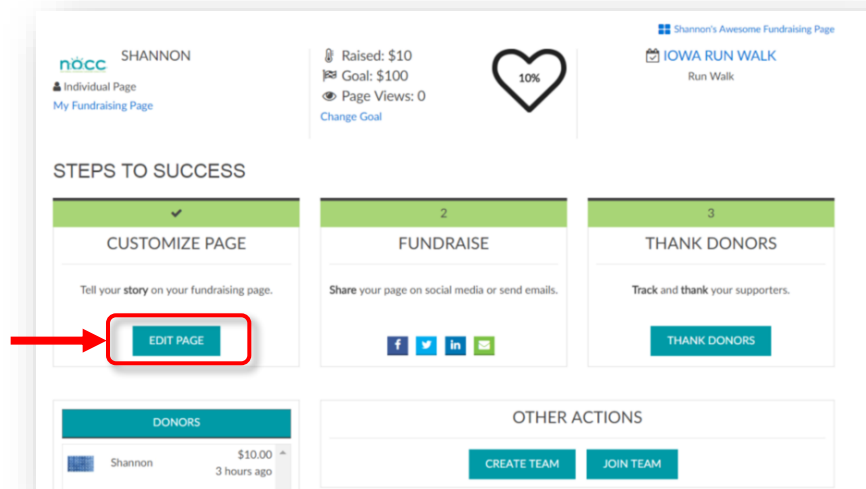2. Search by team name or identify a team on the list and select JOIN

HOW TO CREATE A TEAM

1. Login to your fundraising dashboard select the CREATE TEAM button
2. Modify your team name and fundraising page content and select the UPDATE button

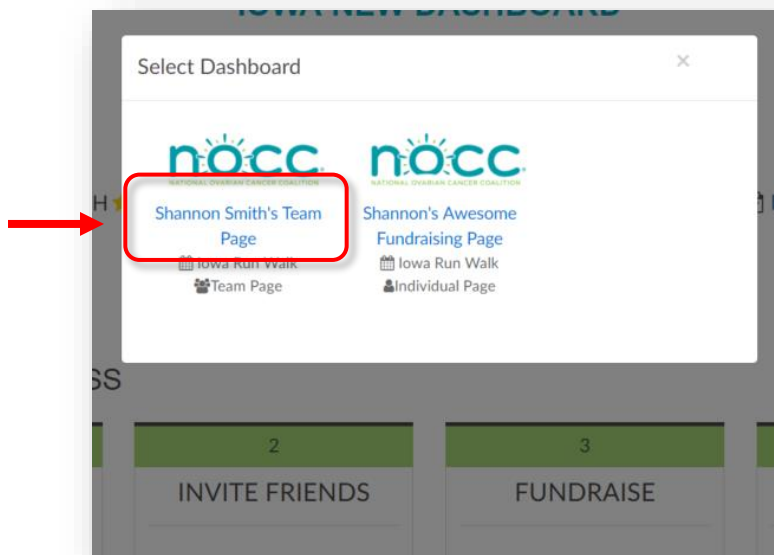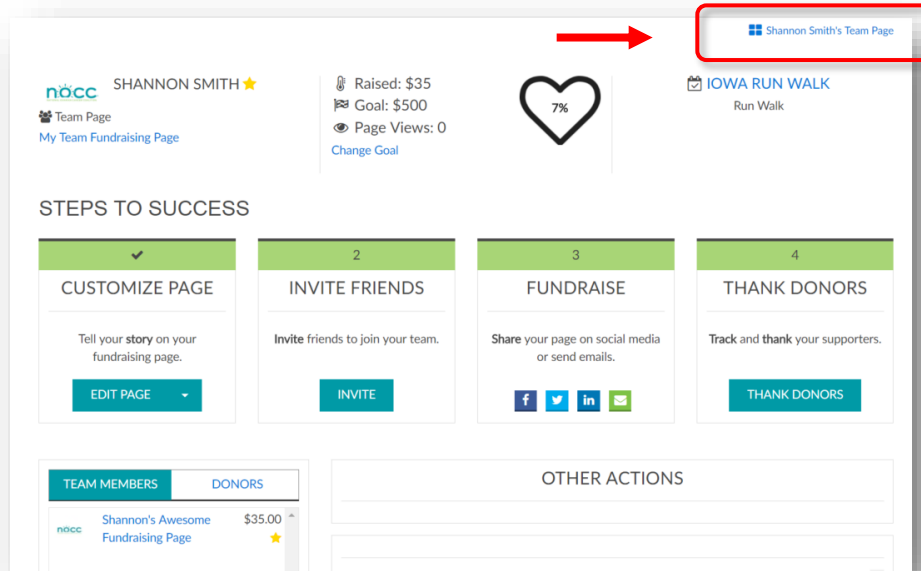# HOW TO MODIFY A TEAM FUNDRAISING PAGE

1. Login to your fundraising dashboard and under CUSTOMIZE PAGE, select the arrow next to the EDIT PAGE button
2. Select EDIT TEAM PAGE
3. Here, you will be able to customize your team fundraising page content, change your team fundraising goal, and upload images
4. Select the UPDATE & UPLOAD MEDIA button to save changes

HOW TO SWITCH BETWEEN PERSONAL AND TEAM PAGE DASHBOARD

1. Login to your fundraising dashboard and on the right-hand side of the page, select the your page name listed in blue
2. Once selected, all of your personal and team pages will appear in a list
3. Select the name of the page you would like to modify, share, or review to be taken to the correct Dashboard

1. Fundraisers who have created a team will have the ability to invite friends to join their team. Login to your fundraising and under INVITE FRIENDS, hover over the INVITE button
2. Invite friends via social media or select the green mail icon to share via email
3. If you choose to share via email, enter email addresses inside the RECIPIENTS field
4. Choose the JOIN MY TEAM EMAIL template from the dropdown – a preloaded email with text will appear
5. Modify the text if you would like to make any changes
6. Any information with the symbols (^^) is a dynamic code that will insert your team information in the email. ***Please do not remove any information within the ^^ symbols.***