

**LEARN HOW TO CUSTOMIZE YOUR FUNDRAISING PAGE
AND SHARE WITH FRIENDS AND FAMILY!**

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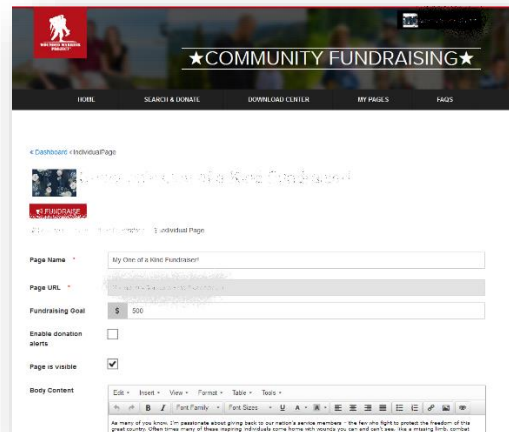
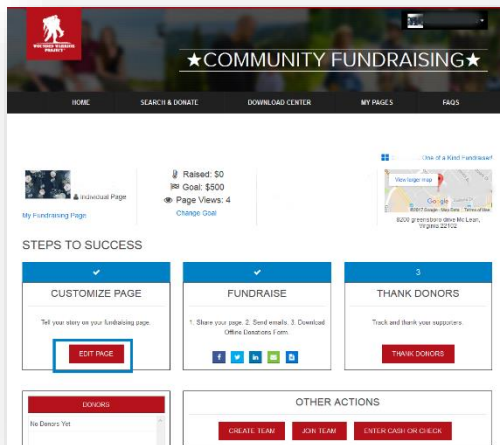
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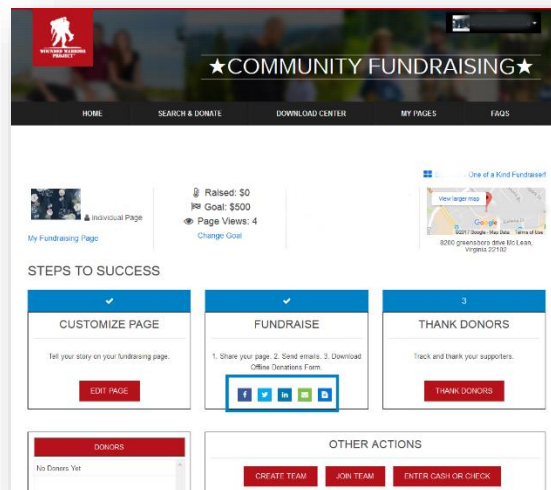
HOW TO MODIFY YOUR FUNDRAISING PAGE

1. Login to your fundraising dashboard and under **CUSTOMIZE PAGE**, select the **EDIT PAGE** button
2. Here, you will be able to customize your fundraising page content, change your fundraising goal, upload images, and add donation alerts
3. Select the **UPDATE & UPLOAD MEDIA** button to save changes



HOW TO SHARE YOUR FUNDRAISER VIA SOCIAL MEDIA

1. Login to your fundraising dashboard and under **FUNDRAISE**, select one of the social media icons to share



HOW TO SHARE YOUR FUNDRAISER VIA EMAIL

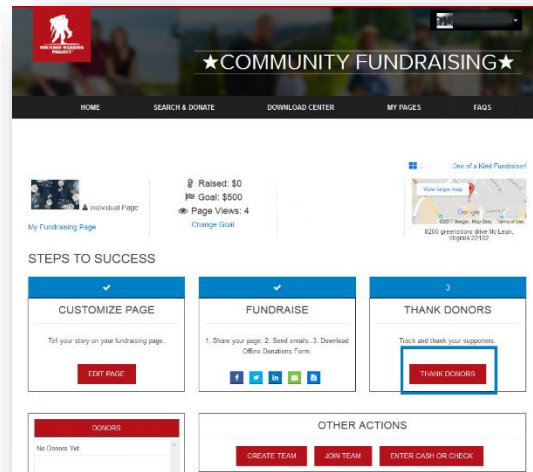
1. Login to your fundraising dashboard and under **FUNDRAISE**, select the green email icon.
2. Choose your **FUNDRAISING PAGE** from the dropdown menu. For team captains, you can send a fundraising email from your personal or team page
3. Enter an email address inside the **RECIPIENTS** field
4. Choose an **EMAIL TEMPLATE** from the dropdown – a preloaded email with text will appear
5. Modify the text if you would like to make any changes
6. Any information with the symbols (^^) is a dynamic code that will insert your team information in the email. **Please do not remove any information within the ^^ symbols.**

The screenshot shows the 'Create Email' interface. At the top, there is a navigation bar with the Wounded Warrior Project logo and the text '★COMMUNITY FUNDRAISING★'. Below this is a menu with 'HOME', 'SEARCH & DONATE', 'DOWNLOAD CENTER', 'MY PAGES', and 'FAQS'. The main content area is titled 'Create Email' and includes the following fields:

- Fundraising Page:** A dropdown menu currently showing 'One of a Kind Fundraiser!'
- Recipients:** A text input field with the placeholder 'Enter Email or Name of person' and a red 'ADDRESS BOOK' button to its right.
- Email Template:** A dropdown menu showing '(CF Clone) Donate To My Page!'. Below this is a note: 'Note: Within the template preview below any dynamic auto-tags (i.e. ^^ First Name ^^, ^^ Org_Fundraising_Page_Link ^^, etc.) that appear will be automatically replaced with content.'
- Subject:** A text input field containing 'Help me fundraise to support and empower injured warriors'.
- Body:** A rich text editor with a toolbar. The preview shows a black banner with the Wounded Warrior Project logo and the text 'PROUD SUPPORTER'. Below the banner, the text reads: 'Hi ^^Person - First Name^^, I recently accepted the challenge to raise funds and awareness to support Wounded'.

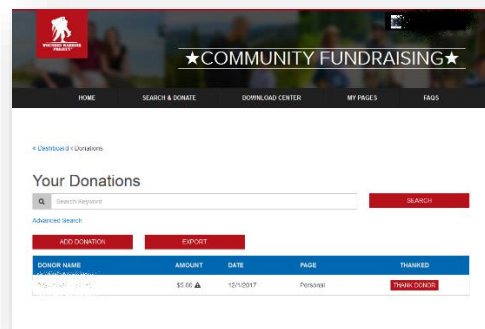
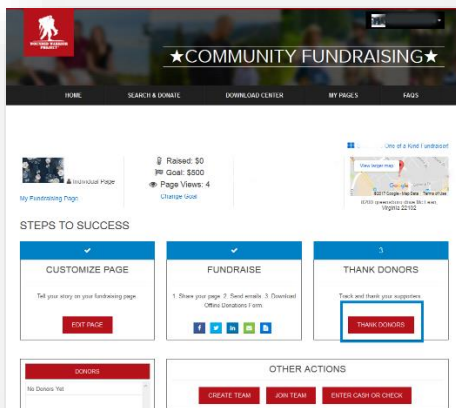
HOW TO VIEW YOUR DONATIONS

1. Login to your fundraising dashboard and review the **DONORS** list. If you have more than 5 donors, select **SHOW ALL**.
2. You can also review a list of donors by selecting the **THANK DONORS** button



HOW TO THANK DONORS

1. Login to your fundraising dashboard select the **THANK DONORS** button
2. Choose a donor from your list of **YOUR DONATIONS** and select the **THANK DONOR** button
3. On the next page, add your content and **SEND**
4. Once thanked, donors names will have a check box appear next to their donation



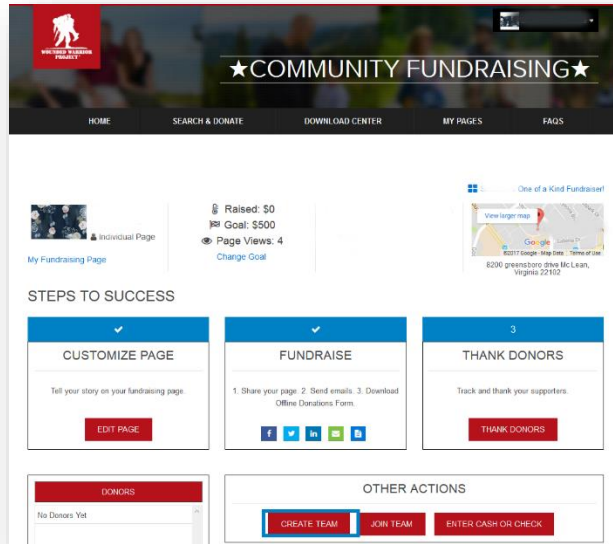
HOW TO JOIN A TEAM

1. Login to your fundraising dashboard select the **JOIN TEAM** button
2. Search by team name or identify a team on the list and select **JOIN**

The screenshot shows a fundraising dashboard for 'WICHITA REGION FUNDRAISER'. The header includes navigation links: HOME, SEARCH & DONATE, DOWNLOAD CENTER, MY PAGES, and FAQs. The main content area features a 'My Fundraising Page' section with statistics: Raised: \$0, Goal: \$500, and Page Views: 4. A 'STEPS TO SUCCESS' section contains three steps: 'CUSTOMIZE PAGE' (with an 'EDIT PAGE' button), 'FUNDRAISE' (with social media icons and instructions), and 'THANK DONORS' (with a 'THANK DONORS' button). A 'DONORS' section shows 'No Donors Yet'. An 'OTHER ACTIONS' section contains buttons for 'CREATE TEAM', 'JOIN TEAM', and 'ENTER CASH OR CHECK'. A map titled 'One of a Kind Fundraiser!' shows a location in Virginia.

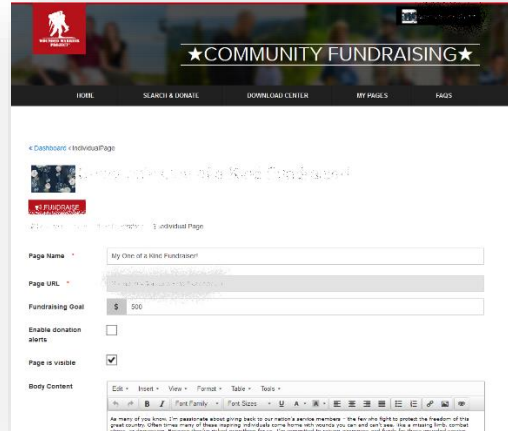
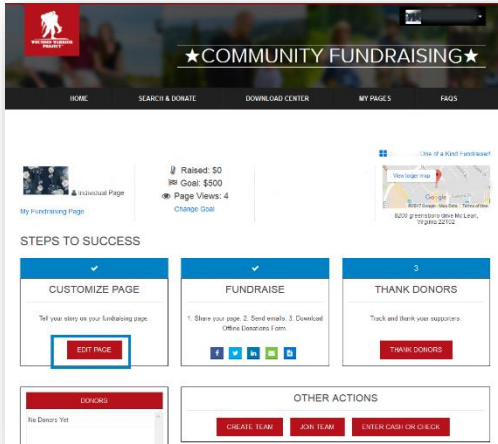
HOW TO CREATE A TEAM

1. Login to your fundraising dashboard select the **CREATE TEAM** button
2. Modify your team name and fundraising page content and select the **UPDATE** button



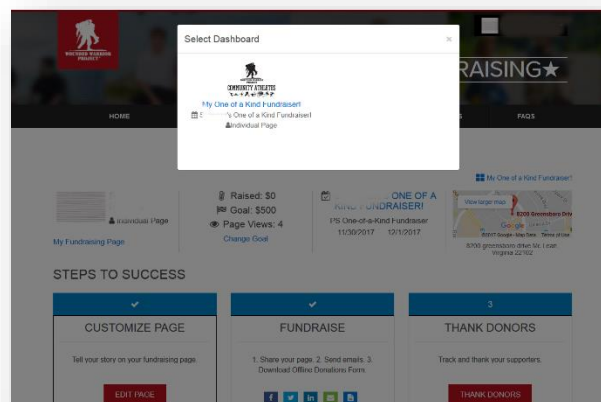
HOW TO MODIFY A TEAM FUNDRAISING PAGE

1. Login to your fundraising dashboard and under **CUSTOMIZE PAGE**, select the arrow next to the **EDIT PAGE** button
2. Select **EDIT TEAM PAGE**
3. Here, you will be able to customize your team fundraising page content, change your team fundraising goal, and upload images
4. Select the **UPDATE & UPLOAD MEDIA** button to save changes



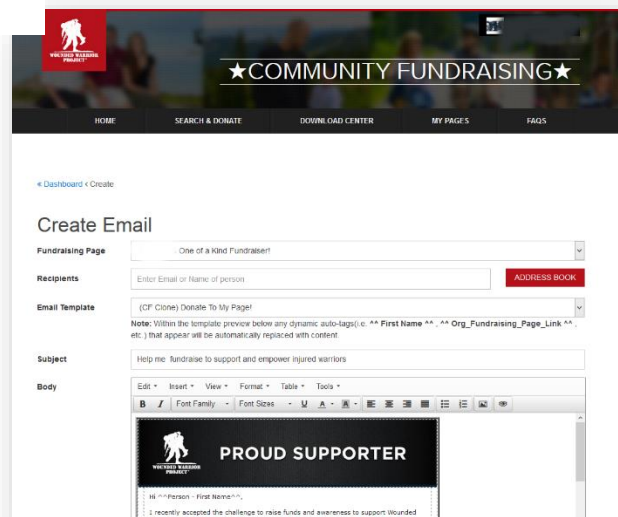
HOW TO SWITCH BETWEEN PERSONAL AND TEAM PAGE DASHBOARD

1. Login to your fundraising dashboard and on the right-hand side of the page, select the your page name listed in **blue**
2. Once selected, all of your personal and team pages will appear in a list
3. Select the name of the page you would like to modify, share, or review to be taken to the correct Dashboard



HOW TO INVITE FRIENDS

1. Fundraisers who have created a team will have the ability to invite friends to join their team. Login to your fundraising and under **INVITE FRIENDS**, hover over the **INVITE** button
2. Invite friends via social media or select the green mail icon to share via email
3. If you choose to share via email, enter email addresses inside the **RECIPIENTS** field
4. Choose the **JOIN MY TEAM EMAIL** template from the dropdown – a preloaded email with text will appear
5. Modify the text if you would like to make any changes
6. Any information with the symbols (^^) is a dynamic code that will insert your team information in the email. **Please do not remove any information within the ^^ symbols.**



The screenshot shows a web interface for creating an email. At the top, there is a navigation bar with the text "★COMMUNITY FUNDRAISING★" and links for HOME, SEARCH & DONATE, DOWNLOAD CENTER, MY PAGES, and PAGES. Below this is a breadcrumb trail: < Dashboard < Create. The main heading is "Create Email".

The form includes the following fields:

- Fundraising Page:** A dropdown menu currently showing "One of a Kind Fundraiser".
- Recipients:** A text input field with the placeholder "Enter Email or Name of person" and an "ADDRESS BOOK" button to its right.
- Email Template:** A dropdown menu showing "(CF Clone) Donate To My Page!". Below this is a note: "Note: Within the template preview below any dynamic auto-tags (i.e. ^^ First Name ^^, ^^ Org_Fundraising_Page_Link ^^, etc.) that appear will be automatically replaced with content".
- Subject:** A text input field containing "Help me fundraise to support and empower injured warriors".
- Body:** A rich text editor with a toolbar (Bold, Italic, Underline, Font Family, Font Size, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Image, Video, Table, Undo, Redo) and a preview area. The preview shows a dark banner with the "WOUNDED WARRIOR PROJECT" logo and the text "PROUD SUPPORTOR". Below the banner, the text reads: "Hi ^^ Person - First Name ^^, I recently accepted the challenge to raise funds and awareness to support Wounded".